Kearney Township

Antrim County, Michigan

Audit Report

For the Year Ended March 31. 2006

	ting F er P.A. 2 of 19		cedure	s Repo	ort				
	emment Type			_	Local Governm			County	
City	X Tow	nship		Other	Kearr	T *		Antr	im
Audit Date	31/06		Opinion 7	Date /27/06		Date Accountant Report Submit 8 / 29 / 06	ted to State:		
We have	audited th	ie St	ancial staten	nents of this the Govern	mental Accou	government and rendered unting Standards Board (ant in Michigan by the Mich	GASB) and the	ne <i>Uniform Rep</i>	nents prepared in orting Format for
We affirm	n that:								
						Inits of Government in Mid	<i>higan</i> as revis	ed.	
2. We a	are certified	d pub	olic accountan	its registered	I to practice in	Michigan.			
	er affirm the ts and reco			responses h	ave been disc	closed in the financial state	ements, includi	ng the notes, or i	n the report of
You must	check the	appl	icable box for	r each item b	elow.				
Yes	∑ No	1.	Certain comp	oonent units/	funds/agencie	es of the local unit are excl	uded from the	financial statem	ents.
Yes	⊠ No	2.	There are ac 275 of 1980)		deficits in one	or more of this unit's un	reserved fund	balances/retaine	d earnings (P.A.
Yes	⊠ No	3.	There are in amended).	stances of	non-complian	ce with the Uniform Acco	ounting and Bo	udgeting Act (P.	A. 2 of 1968, as
Yes	⊠ No	4.				itions of either an order r the Emergency Municipa		the Municipal Fi	nance Act or its
Yes	⊠ No	5.				ents which do not comply of 1982, as amended [MC	-	requirements. (P.A. 20 of 19 43 ,
Yes	⊠ No	6.	The local uni	t has been d	elinquent in d	istributing tax revenues that	at were collect	ed for another ta	xing unit.
Yes	⊠ No	7.	pension ben	efits (nomal	costs) in the	itutional requirement (Articument year. If the plan in requirement, no contribution	is more than t	100% funded and	I the overfunding
Yes	⊠ No	8.	The local un (MCL 129.24		lit cards and	has not adopted an appl	icable policy	as required by F	P.A. 266 of 1995
Yes	⊠N∘	9.	The local uni	t has not add	opted an inves	stment policy as required b	y P.A. 196 of	1997 (MCL 129.9	95).
We have	enclosed	the	following:				Enclosed	To Be Forwarded	Not Required
The lette	er of comm	ents	and recomme	endations.			X		
Reports on individual federal financial assistance programs (program audits).							X		
Single Audit Reports (ASLGU). TOBIN & CO., P.C.						X			
Certified P	ublic Account	ant (F	irm Name)	400 E. E	IGHTH ST. Y. MI 4968				
Street Add	lress		~	231-9	1, 1911 49681 47-0151	2568 City		State ZIP	
Accountan	t Signature		4	poil	1. Da	du		8-28-	Oζ

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INTRODUCTORY SECTION

Comments and Recommendations

We have audited the basic financial statements of Kearney Township, Antrim County, for the year ended March 31, 2006 and have issued our report thereon. As part of our examination, we made a study and evaluation of the Township's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the Township's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

Our study and evaluation made for the limited purpose described above would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal control of Kearney Township taken as a whole. As a result of our examination, we respectfully submit the following comments and recommendations.

General

The records were maintained in good condition by your Clerk and Treasurer. Recorded revenues were deposited timely and intact, journals and ledgers were properly posted, Board minutes were in good order, and supporting documents and follow-up procedures appeared to be in good order.

We did note some shortcomings in the maintenance of these records and in a separate management letter, we have detailed these shortcomings and suggested measures which, if adopted, will improve the accounting records and internal controls.

Budgets and Procedures

The Township prepared and formally adopted budgets for its General and Special Revenue Funds.

General Fund

The General Fund is presented on Schedule 1. The fund balance at March 31, 2006 was \$724,009. The Fire District, Library, and Ambulance taxes were handled through this fund since the same amounts received were paid out to the Fire District, Public Library, and Ambulance Authority.

The Township may wish to consider a Public Improvement Fund, a Budget Stabilization Fund, or consider the fund balance in future tax levies.

Fire District Tax

Kearney Township is a member of a Fire District and levies a 1.5 mill special assessment for fire protection. Since the amounts collected are paid over to the Fire District, receipts and dishursements are handled through the General Fund. For 2005-2006, the amount collected and paid out was \$181,870.

Library Tax

For the audit year, Kearney Township levied a .3466 mill property tax for library services. The amount collected was paid over to the Bellaire Public Library, so the receipts and disbursements were handled through the General Fund. For 2005-2006, the amount collected and paid out was \$45,670.

Ambulance Authority Tax

For the audit year, Kearney Township levied a .4715 mill property tax for ambulance services. The amount collected was paid over to the Ambulance Authority, so the receipts and disbursements were handled through the General Fund. For 2005-2006, the amount collected and paid out was \$65,824.

Road Fund

This fund, presented on Schedule 2, was established to account for a special voted tax of .7074 mill for road maintenance and improvements. Tax collections totaled \$98,086 while road expenditures were \$87,523. The fund balance at March 31, 2006 was \$202,232.

Comments and Recommendations

Special Assessments

During a prior audit year, the Township established a special assessment district for construction of roads in the Swiss Village East development. The Capital Outlay and Debt Service funds related to this development are reflected on Schedules 3 and 4.

During a prior audit year, the Township established a special assessment district for the Mancelona Water Authority. The Township treasurer collects these assessments and submits them directly to the Water Authority.

Property Tax Administration Fees

A 1% property tax administration fee is authorized by statute to offset such property tax administration costs as assessing, collecting, and the review and appeal process. Kearney Township levied this fee on its 2004 property taxes. For the audit year these fees plus a tax collection fee paid by Bellaire public schools exceeded collection costs by \$7,224. Accumulated costs exceed fees by \$119,982.

Property Tax Collections

\$84,344 of property taxes collected was not distributed to certain taxing units prior to the end of the fiscal year, as required by statutes.

Except as noted above, the Treasurer handled this function well. Receipts were filed in order of payment, and supported by computer printouts. Deposits were timely and intact. Deposits were placed in interest bearing accounts.

Schedules 5 and 6 reflect the amount levied, collected, and returned delinquent for the 2005 property tax levy.

Insurance and Surety Bond Coverage

Records reflect that the Township is insured through Municipal Underwriters of Michigan and has such coverage as fire and extended coverage, general liability, equipment, errors and omissions, crime and workmen's compensation. Coverage was reviewed during the audit year. The Clerk, Treasurer, Deputy Clerk, Deputy Treasurer, Zoning Administrator, and Supervisor have surety bond coverage.

Payroll Procedures

The Clerk observes federal and State guidelines in the withholding of income taxes and social security. Withholdings were paid over in a timely manner, required reports were filed, and forms W-2 were issued to employees at calendar year end. Payroll records were maintained in good order.

Other Data

Excess cash is invested by the Treasurer in interest bearings savings and money market accounts and in certificates of deposit. This resulted in earned interest of \$23,457 for which the Treasurer and other Board members are commended.

After completion of our audit, we will submit the necessary copies of our report to the State Department of Treasury.

We appreciate the courtesy extended our field auditor in the conduct of this audit.

Your confidence is respected. Please contact us if questions arise or assistance is needed.

FINANCIAL SECTION

REPORT OF INDEPENDENT AUDITOR

To the Township Board Kearney Township Antrim County Bellaire, Michigan 49615

We have audited the accompanying financial statements of the governmental activities and each fund of Kearney Township as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements, as listed in the Table of Contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities and each major fund of Kearney Township at March 31, 2006, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information required by the GASB. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements that collectively comprise Kearney Township's basic financial statements. The schedules listed in the Table of Contents are presented for the purposes of additional analysis and are not a required part of the basic financial statements of Kearney Township. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

TOBIN & CO., P.C.

Certified Public Accountants

Yolin 8 Ca, OC

July 27, 2006

KEARNEY TOWNSHIP MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the Kearney Township's annual report presents our discussion and analysis of the Township's financial performance during the fiscal year ended March 31, 2006. Please read it in conjunction with the financial statements, which immediately follow this section.

Financial Highlights

The assets of Kearney Township exceeded its liabilities at the close of the most recent fiscal year by \$1,412,000. Of this amount, \$1,203,236 may be used to meet the Township's ongoing obligations to citizens and creditors.

As of the close of the current fiscal year, Township's governmental funds reported combined ending fund balances of \$1,010,199, an increase of \$64,575 in comparison with the prior year. Of the total amount, \$724,009 is available for spending at the Township's discretion.

At the end of the current fiscal year, unreserved fund balance for the general fund was \$724,009, or 134% of total general fund expenditures.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Kearney Township's basic financial statements. The Township's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information, in addition to the basic financial statements themselves.

1. Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the Township's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the Township's financial position is improving or deteriorating.

The statement of activities presents information showing how the Township's net assets changed during the most recent fiseal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related eash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes, earned but unused eredits, and used but not paid expenses).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Township include: General Government, Public Safety, Road Projects, and Township Improvements. Kearney Township does not have any business-type activities (examples would include water and sewer, golf courses, cemeteries, etc.).

2. Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Kearney Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Kearney Township are categorized as governmental funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Kearney Township maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Road Fund, Swiss Village East Debt Service Fund, and Swiss Village East Capital Projects Fund. All Township government activities are included in these four funds.

The Township adopts an annual appropriated budget for its general fund and special revenue funds. A budgetary comparison statement has been provided for the general fund and other funds to demonstrate compliance with this budget.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial resources because the resources of those funds are not available to support the Township's own programs.

The basic Fiduciary fund financial statements can be found on page 15 of this report.

3. Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

General Fund Analysis and Highlights

General Fund: This fund is used to record all activities of the Township not required to be recorded in a separate fund. This would include parks, zoning, building and grounds, legislative, administrative, and elections. The major source of revenue for the general fund is from the Township tax base and the revenue sharing from the State of Michigan.

Analysis of Balances and Transactions of the Other Township's Funds.

Roads: This fund is used to record revenues and expenses for road maintenance and construction located within the Township. The source of revenue comes from a voted millage. The major expense for this fund is hot mix asphalt paving. The Township has been able to cost share several of their road projects with the Antrim County Road Commission to maximize their paving dollar.

Swiss Village East Capital Project Fund: This fund is used to record revenues and expenses to pay the construction expense for road projects within the Swiss Village East Development. Source for this revenue was a bond.

Swiss Village East Debt Service Fund: This fund is used to record revenues and expenses to pay off the bond used for road construction within the Swiss Village East Development. The source for this revenue is a special assessment of properties within Swiss Village East Development.

Condensed Financial Information

Net Assets

	Governmental and		
	Total Activities		
	3/31/06	3/31/05	
Current Assets	\$ 1,089,632	\$ 1,073,747	
Capital Assets	35,358	21,567	
Other Long-term Assets	469,064	408,589	
Total Assets	1,594,054	1,503,903	
Current Liabilities	2,054	53,320	
Long-term Debt	180,000	200,000	
Other Long-term Liabilities			
Total Liabilities	182.054	253,320	
Net Assets:			
Investment in Capital and			
Intangible Assets, net of			
Related Debt	208,764	93,253	
Unrestricted	1,203,236	1,157,330	
Total Net Assets	\$ 1.412.000	\$ 1.250.583	

Activities

		Governm	ental	and	
		Total Activities			
		3/31/06		3/31/05	
Program Revenues:					
Charges for Services	\$	25,962	\$	29,187	
Operating Grants		8,823		4.619	
General Revenues:					
Property Taxes		562,584		544,515	
State Shared Revenues		74,427		74,240	
Other	_	30,855	_	16,402	
Total Revenues	_	702.651	_	668,963	
Expenses:					
General Government		198,938		189,003	
Publie Safety		273,385		262,739	
Public Works		15,015		6,581	
Recreation and Cultural	_	53,896	_	48,271	
Total Expenses	_	541,234	_	506,594	
Change in Net Assets	<u>\$</u>	161.417	<u>\$</u>	162,369	

Capital Asset and Debt Administration

Capital Assets

The Township's net investment in eapital and intangible assets for its governmental activities as of March 31, 2006, amounts to \$208,764. This investment in capital assets includes: various parcels of land, township hall, cemetery facilities and equipment, and office equipment and computers. The investment in intangible assets includes road construction. All of our government funds report capital outlays as expenditures. However, the cost of the assets is allocated over their useful lives.

Cash Assets

At the end of the current fiscal year, the Township had \$984,416 in cash and other spendable assets. The Township is limited by State law in how it can invest these funds and we have made no changes in our investment strategy in several years.

Long-term Debt

At the end of the current fiscal year, the Township had \$180,000 of installment debt outstanding. No new debt was incurred during the fiscal year.

Pension Plan

The Township makes pension contributions equal to approximately 15% of each employee's wage to John Hancock Life Insurance Co. on behalf of each participating employee. This is an expensed item in the budget and totaled \$9,341 for the fiscal year.

Currently Known Factors Affecting Future Operations

The Township plans for the future include acquisition of land for future use for parks, recreation and to erect a new Township facility.

Requests for Information

This financial report is designed to provide a general overview of Kearney Township's finances for all those with an interest in the Township's finances and to demonstrate the Township's accountability for the revenues it receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Timothy Comben, Kearney Township Supervisor at P. O. Box 51, Bellaire. MI 49615.

Kearney Township Statement of Net Assets March 31, 2006

A	Governmental Activities <u>And Total</u>
Assets	
Cash and Cash Equivalents	\$ 984,416
Accounts Receivable	77,295
Special Assessments Receivable	119,422
Prepaid Expenses	24,157
Capital Assets:	
Land	162
Other Capital Assets, Net of Depreciation	35,196
Intangible Assets, Net of Amortization	353,406
Total Assets	1,594,054
Liabilities	
<u>Liabilities</u>	
Accounts Payable and Accrued Expenses	2,054
Long-term Liabilities:	_,
Due Within One Year	20,000
Due in More Than One Year	160.000
Total Liabilities	<u> 182,054</u>
Net Assets	
Invested in Capital and Intangible Assets, Net of Related Debt	208,764
Restricted for:	200,704
Roads	202,232
Debt Service – Swiss Village East	193,748
Capital Projects – Swiss Village East	9,632
Unrestricted	797,624

See Accompanying Notes to Basic Financial Statements

Kearney Township Statement of Activities March 31, 2006

Functions/Programs	Expenses	Charges For Services	Operating Grants and Contributions	Governmental Activities and Total
Governmental Activities:				
Legislative General Government Public Safety Public Works Recreation and Cultural Interest on Long-Term Debt Total Governmental Activities	\$ 54,263 144,675 273,385 5,685 53,896 9,330 \$ 541,234	\$ - 17,288 - 8,674 - - - \$ 25,962	\$ - 4,755 4,068 - - - \$ 8.823	\$ (54,263) (122,632) (273,385) 7,057 (53,896) (9.330) (506,449)
General Revenues: Property Taxes Grants and Contributions Not Restricted to Spe Unrestricted Investment Earnings Miscellaneous		<u> </u>	W Jillan	562,584 74,427 23,457
Total General Revenues				667,866
Change in Net Assets Net Assets – Beginning				161,417 1,250,583
Net Assets – Ending				<u>\$ 1.412.000</u>

Kearney Township Balance Sheet Governmental Funds March 31, 2006

<u>Assets</u>	General	Road	Swiss Village East Debt Service	Swiss Village East Capital Project	Total
Cash and Cash Equivalents Accounts Receivable, Net Due from other Funds Prepaid Expenses	\$ 714,926 61,063 7,458	\$ 197,319 16,231 4,913	\$ 48,700 119,423 1,468 24.157	\$ 9,632 - -	\$ 970,577 196,717 13,839 24,157
Total Assets	<u>\$ 783,447</u>	<u>\$ 218,463</u>	<u>\$ 193.748</u>	<u>\$ 9.632</u>	<u>\$ 1,205,290</u>
Liabilities and Fund Balances					
Liabilities: Due to Other Units of Government Deferred Revenue	\$ 2,054 57,384	\$ - 16,231	\$ - 119.422	\$ <u>-</u>	\$ 2,054 193.037
Total Liabilities	59,438	<u>16.231</u>	119,422		<u>195,091</u>
Fund Balances: Unrestricted	724,009	202,232	74.326	9,632	1,010,199
Total Fund Balances	724,009	202.232	74.326	9,632	1,010,199
Total Liabilities and Fund Balances	<u>\$ 783,447</u>	<u>\$ 218.463</u>	<u>\$ 193.748</u>	\$ 9,632	
Amounts reported for governmental activities on the statement of net assets are different because: Capital and intangible assets used in governmental activities are not financial resources and therefore are not reported in the funds. 388.76					
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds.					193,037
Some liabilities, including notes payable and certain accrued expenses, are not due and payable in the eurrent period and therefore are not reported in the funds.					
Net assets of governmental activities.					<u>\$ 1,412,000</u>

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended March 31, 2006

	General	Road	Swiss Villag East Debt Service	East	Total
Revenues	\$ 466,012	\$ 98,0	086 \$	- \$ -	\$ 564,098
Taxes Licenses and Permits	3,683	\$ 70,0)40 P	- 3 -	3,683
State Grants	79,182	4.6	140	-	83,250
	13,605	4,0	068		13,605
Charges for Services Interest and Rents	17,946	2 (923 1,55	2 36	23,457
	•	3,			•
Other	7,398			<u>-</u>	33,553
Total	587,826	106.0	27.70	736	<u>721,646</u>
Expenditures					
Legislative	54,263		-		54,263
General Government	113,030		-		113,030
Public Safety	273,385		-		273,385
Public Works	208	87,	523		87,731
Recreation and Cultural	53,896		•		53,896
Debt Service	-		- 29,33	0 -	29,330
Other	28,242		•		28,242
Capital Outlay	17.194		_	<u> </u>	17,194
				^	(53.031
Total	540.218	87.	523 29.33	<u> </u>	657,071
Excess Revenues (Expenditures) and Net Change in Fund Balances	47,608	18.:	554 (1.62	3) 36	64,575
	, , , , , , , , , , , , , , , , , , , ,		()		
Fund Balance – Beginning of Year	676,401	183.0	<u>75.94</u>	9.596	945,624
Fund Balance End of Year	<u>\$ 724.009</u>	\$ 202.	232 \$ 74.32	<u>§ 9.632</u>	<u>\$ 1,010,199</u>

Kearney Township Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended March 31, 2006

Net change in fund balances – total governmental funds	\$	64,575
Governmental fund report capital outlays as expenditures. However, in the statement		
of activities the cost of those assets is allocated over their estimated useful lives		
and reported as depreciation expense. This is the amount by which capital outlays and		
intangible assets exceeded depreciation and amortization in the current period.		95,837
Governmental funds report principal payments on long-term debt as an expenditure.		
This is not reported as an expense in the statement of activities		20,000
Certain revenues in the governmental funds that provide current financial resources are not		
reported as revenues in the statement of activities		(18,995)
Changes in net assets of governmental activities	¢	161.417
Changes in het assets of governmental activities	<u>.D</u>	101,417

See Accompanying Notes to Basic Financial Statements

Kearney Township Statement of Fiduciary Net Assets March 31, 2006

	Assets	gency <u>unds</u>
	Cash	\$ 53,952
·n	Total Assets	 53,952
•		
فد	Liabilities	
	Undistributed Taxes and Interest	 53.952
	Total Liabilities	 53.952
	Net Assets	\$

Kearney Township Notes to Financial Statements March 31, 2006

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Kearney Township is a general law township located in Antrim County. Population as of the 2000 census was 1,764, and the eurrent state equalized valuation for taxable property is \$184,521,500. Taxable valuation is \$139,636,008.

The Township's basic financial statements include the accounts of all Township operations. The criteria for including organizations within the Township's reporting entity, as set forth in GASB No. 14, "The Financial Reporting Entity" includes oversight responsibility, fiscal dependency and whether the financial statements would be misleading if data were not included.

Based on the above criteria, there are no other organizations included in these financial statements.

B. Basis of Presentation

The government-wide financial statements (the statement of net assets and the statement of activities) report information on all of the activities of the Township. The effect of interfund activity, within the governmental activities column, has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program and 2) operating or capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements:

The Township segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The Township has presented the following governmental funds:

General Fund – This fund is used to account for all financial transactions not accounted for in another fund, including the general operating expenditures of the Township. Revenues are derived primarily from property taxes, state distributions or grants, and other intergovernmental revenues.

<u>Special Revenue Funds</u> – These funds are used to account for specific governmental revenues (other than expendable trusts and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

<u>Debt Service Funds</u> – These funds are used to account for special assessments and other resources to be used for the payment of interest and principal on long-term debt.

<u>Capital Projects Funds</u> – Capital Projects Funds are used to account for the purchases and/or construction of capital facilities which are not accounted for by Proprietary or Trust Funds.

Fiduciary Funds

These funds are used to account for assets held in a trustee eapacity or as an agent for individuals, private organizations, other governments, and/or other funds.

Kearney Township Notes to Financial Statements March 31, 2006

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether eurrent or non-current) are included on the statement of net assets and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

Governmental fund and agency fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Township considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for recognition of all other Governmental Fund revenues. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

The revenue susceptible to accrual are property taxes, franchise fees, licenses, charges for service, interest income and intergovernmental revenues. All other governmental fund revenues are recognized when received.

D. Budgets

The General Fund and Special Revenue Funds are under formal budgetary control. Budgets shown in the required supplementary schedules for these funds were prepared on a basis not significantly different from the modified accrual basis used to reflect actual results and consist only of those amounts contained in the formal budget approved and amended by the Township.

In the body of the financial statements and the required supplementary schedules, the Township's actual and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets for these funds were adopted to the activity or cost center level.

For budgetary purposes appropriations lapse at fiscal year end.

E. Capital Assets

Capital assets, which includes property, plant, and equipment, are reported in the applicable governmental column in the government-wide financial statements. All capital assets are valued at historical cost or estimated bistorical eost if actual historical is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. Interest is capitalized during the construction period on property, plant and equipment.

Kearney Township Notes to Financial Statements March 31, 2006

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Capital Assets (Continued)

Assets capitalized have an original cost of \$1,500 or more and over one year of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Land Improvements	10-20 years
Buildings and Improvements	25 - 40 years
Fire Department Vehicles	20 years
Fire Department Equipment	25 - 30 years
Township Vehicles	4 – 7 years
Machinery and Equipment	5 – 10 years
Office Furniture	5-20 years
Computer Equipment	1-3 years

F. Property Tax Procedures and Collections

Properties are assessed as of December 31 and the related property taxes become a lien the following July 1 and/or December 1. Real property taxes are collected by the Township Treasurer through February 28 of each year. As of March 1, uncollected real property taxes are returned delinquent to, and collected by, the County Treasurer. Personal property taxes remain the responsibility of the Township Treasurer to collect. It is the policy of the Township to record the real property taxes in the year of levy.

During the collection period prior to March 1, the Township Treasurer makes distribution of the property tax collections to the various taxing units (County, School District, etc.) as required by statute.

For the fiscal year the Township levied property taxes as follows:

		Taxable	Millage
	SEV	Value	Rate
General Operating	\$184,521,500	\$139,636,008	.9875
Fire Protection	\$172,415,400	\$127,518,180	1.5000
Roads	\$184,521,500	\$139,636,008	.7074
Library	\$184,521,500	\$139,636,008	.3466
Amhulance	\$184,521,500	\$139,636,008	.4715

G. Investments

Township investments at March 31, 2006 consisted of bank money market accounts composed of investment vehicles which are legal for direct investments by local units of government in Michigan. These are reported as eash in bank on the Township balance sheet.

H. Special Assessment Revenue

Special Assessment Revenue is recognized in the year of levy. The Township has elected to recognize advance payments of special assessments as revenue upon receipt rather than allocating a portion of such payments to each year's levy.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Kearney Township Notes to Financial Statements March 31, 2006

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

- A. We noted no violations of legal provisions and/or contractual provisions of various agreements related to financial matters.
- B. All funds had positive fund balances at March 31, 2006.
- C. Public Act 621 of 1978, Section 18, provides that a local unit shall not incur expenditures in excess of the amount appropriated. During the year ended March 31, 2006, the Township incurred expenditures in excess of amounts appropriated without formal budget amendment by the Board as follows:

General Fund Activities:

Ambulance Services	\$ 5.213
Fire Protection	27,284
Library	5,238
Capital Outlay	394

NOTE 3 - DEPOSITS WITH FINANCIAL INSTITUTIONS

Legal Provisions for Deposits and Investments

Act 20, Public Acts of 1943, as amended by Act 217, Public Acts of 1982, and Act 196, Public Acts of 1997, states that the Township, by resolution, may authorize the Treasurer to invest surplus funds as follows:

- (1) In bonds and other direct obligations of the United States or an agency or instrumentality of the United States.
- (2) In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association, or credit union complies with subsection (2).
- (3) In commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and which matures not more than 270 days after date of purchase.
- (4) Repurchase agreements consisting of instruments defined in (1) above.
- (5) In bankers' acceptances of United States Banks.
- (6) Obligations of the State of Michigan or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- (7) In mutual funds registered under the investment eompany Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by local units of government in Michigan.

B. Types of Deposits and Investments

The Township had \$1,066,148 deposited with a local financial institution at March 31, 2006 with a carrying value of \$1,065,530. Interpreting the FDIC insurance coverage of \$100,000 of demand deposits and \$100,000 of time deposits per financial institution, the Township had \$562,484 of uninsured deposits at March 31, 2006.

Kearney Township Notes to Financial Statements March 31, 2006

NOTE 4 - RECEIVABLES

\$73,615 and \$3,679 of accounts receivable of governmental activities represent delinquent property taxes due from Antrim County and individual taxpayers, and expense reimbursements due from another unit of government, respectively.

\$115,658 of governmental activities special assessments receivables are not due within one year.

NOTE 5 - CAPITAL/INTANGIBLE ASSETS

	3/31/05	_Additions	Deletions	3/31/06
Governmental Activities:				
Land and Improvements	\$ 9,162	\$ -	\$ -	\$ 9,162
Buildings and Improvements	65,922	12,439	-	78,361
Machinery and Equipment	9,216	4,755	-	13,971
Furniture and Fixtures	6,168			6.168
Total	90,468	17,194	-	107,662
Less Accumulated Depreciation	(68,901)	(3,403)		(72,304)
Governmental Activities Capital Assets, Net	<u>\$ 21.567</u>	\$ 13,791	<u>\$</u>	\$ 35.358
Road Improvements Less Accumulated Amortization	3/31/05 \$ 273,210 (1,525)	Additions \$ 87,198 (5,477)	Deletions \$ -	3/31/06 \$ 360,408 (7.002)
	<u>\$ 271.685</u>	<u>\$81.721</u>	\$	\$ 353,406

NOTE 6 - LONG-TERM DEBT

On April 20, 1999 the Township issued \$295,000 in special assessment bonds for the purpose of road construction, with the bonds to be paid back over 15 years with the collection of special assessments of the affected property owners. Principal is payable every April 1 beginning April 1, 2001 and interest is payable every April 1 and October 1, beginning April 1, 2001 at rates from 3.7% to 5.5%.

Debt service requirements to maturity:

March 31,	Principal_	l Intere	
2006	\$ 20,000	\$	7,860
2007	20,000		7,010
2008	20,000		6,140
2009	20,000		5,250
2010	20,000		4,340
2011	20,000		3,410
2012	20,000		2,460
2013	20,000		1,490
2014	20,000		500
	\$ 180,000	\$	38,460

NOTE 7 - ACCOUNTS PAYABLE

As of March 31, 2006 the General Fund had payroli taxes payable of \$2,054.

Kearney Township Notes to Financial Statements March 31, 2006

NOTE 8 - LOANS BETWEEN FUNDS

At March 31, 2006 the Current Property Tax Collection Fund owed the General Fund \$7,458, the Road Fund \$4,913, and Swiss Village East Debt Service Fund \$1,468.

NOTE 9 - INVENTORIES

Kearney Township does not maintain a substantial inventory of supplies or materials. Purchases are normally made as needed, and the items are recorded as expenses when purchased.

NOTE 10 - PENSION PLAN

The Township participates in a defined contribution plan through Manufacturers Life Insurance. By Board resolution the Township contributes 15% of the treasurer, clerk and supervisor salaries and 15% of trustees' salaries to a maximum of \$200 per year. The Township will pay 100% of the annual contribution.

The plan covers all elected officials with immediate 100% vesting.

The plan is administered by the Township Clerk.

For 2005-2006, Township contributions to the plan were \$8,637. Covered payroll for the year was \$58,004 with a total payroll for all employees of \$84,105.

The Township provides social security coverage for its officials and employees.

NOTE 11 - PROPERTY TAX ADMINISTRATION FEES

As permitted by statute, the Township levied a 1% administration fee on all 2005 property taxes. This fee may be used only to offset such property tax administration expenses as assessing, collecting, and the review and appeal process. The Township has accumulated excess costs of \$119,982 and is in compliance with statutory requirements.

NOTE 12- COMPENSATED ABSENCES

The Township provides no payment to employees for unused sick leave, accumulated leave, etc..

NOTE 13 - CONTINGENT LIABILITIES

Township officials are aware of no contingent liabilities as of March 31, 2006.

NOTE 14- RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions: injuries to employees; and natural disasters. During the audit year the Township addressed these risks through the purchase of commercial insurance through Municipal Underwriters of Michigan. There was no significant reduction of insurance coverage from prior years nor have the amounts of any settlements exceeded insurance coverage in any of the past three fiscal years.

SUPPLEMENTAL DATA SECTION

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual General Fund For the Year Ended March 31, 2006

Schedule 1 Page 1

<u>Revenues</u>	Budgetary Original	y Amounts Final	Actual	Variance Favorable (Unfavorable)
Taxes:				
Current Taxes	\$ 341,945	\$ 341,945	\$ 355,515	\$ 13,570
Delinquent Taxes	65,122	65,122	66,771	1,649
Swamp Tax	1,196	1,196	1,196	-
Other Property Taxes	22	22	16	(6)
Penalties and Interest on Taxes	300	300	21	(279)
Property Tax Administration Fees	42,021	42,021	42,493	472
Licenses and Permits:	42,021	42,021	42,473	4/2
	2.010	3,010	3,683	673
Zoning Permits and Dog Licenses	3,010	3,010	3,063	0/3
State Grants:	77.420	77 400	74 407	(2.002)
State Shared Revenues	77,420	77,420	74,427	(2,993)
Equipment	•	4,800	4,755	(45)
Charges for Services:				
Summer Tax Collection	11,840	11,840	13,032	1.192
Fees	850	850	300	(550)
Sales	330	330	178	(152)
Land Splits	100	100	95	(5)
Interest and Rents:				
Interest	3,000	3,000	17,946	14,946
Other:				
Miscellaneous	1,000	1,000	76	(924)
Refunds and Reimbursements	1.000	1.000	7.322	6,322
Total Revenues	549,156	553,956	<u>587,826</u>	33.870
Expenditures				
Legislative:				
Township Board:				
Salaries and Wages	-	-	2,710	-
Supplies	-	-	2,806	-
Legal and Contractual	-	_	11,703	-
Printing and Publishing	-	-	2,151	-
Dues	-	-	2,159	-
Other			32.734	
Total	53.324	55.324	54.263	1.061
Total Legislative	53,324	55,324	54.263	1.061
General Government:				
Township Supervisor:				
Salaries and Wages		_	12.690	
Total	13.310	13.310	12,690	620
rotat	13.310	13.510	12.090	020

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual General Fund

Schedule 1 Page 2

For the Year Ended March 31, 2006

1	Expenditures (Continued)	Budgetary Original	Amounts Final	Actual	Variance Favorable (Unfavorable)
	General Government (Continued):				
•	Elections: Supplies	-	-	704	-
~	Other		-	30	_
*	Total	4.300	4.300	<u>734</u>	3.566
	Assessor: Supplies Contractual Services Other	- - -	- -	1,618 23,983 4,804	- - -
	Total	31.584	31,584	30,405	1,179
	Clerk: Salaries and Wages Supplies Postage Other	- - - -	- - -	24,142 320 100 224	- - - -
	Total	25,529	25.529	24.786	743
,	Board of Review: Salaries and Wages Printing and Publishing Total		1.520	920 	- - - 580
			1.520		
	Treasurer: Salaries and Wages Supplies Postage Contractual Services Transportation Printing and Publishing Other	- - - - -	- - - - - -	20,342 797 3,439 2,369 80 316 917	- - - - - -
•	Total	31.110	31.110	28.260	2,850

The Notes to the Basic Financial Statements are an integral part of this statement.

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual General Fund

Schedule 1 Page 3

For the Year Ended March 31, 2006

For the Year Ended March 31, 2006					
	Budgetary_	Amounte		Variance Favorable	
	Original	Final	Actual	(Unfavorable)	
Expenditures (Continued) General Government (Continued): Township Hall and Grounds:	Original	1 Hill		(emavoragie)	
Supplies	-	-	704	-	
Communications	-	•	5,231	-	
Public Utilities Maintenance and Repairs	- -	•	4,112 3,364	-	
Mathenance and Repairs					
Total	20,100	20,100	13,411	6.689	
Cemetery:					
Salaries and Wages	-	-	1,430	-	
Supplies	-	-	74	-	
Maintenance and Repairs		-	300	-	
Total	2,750	2,750	1.804	946	
Total General Government	130,203	130,203	113,030	17,173	
Public Safety:					
Ambulance Services:					
Contractual Services	60,611	60,611	65,824	(5.213)	
Total	60.611	60,611	65.824	(5,213)	
Fire Protection:					
Contractual Services	154,586	<u>154.586</u>	181,870	(27,284)	
Total	154,586	<u>154,586</u>	<u>181,870</u>	(27,284)	
Zoning:			0.000		
Salaries and Wages	-	•	8,293	•	
Supplies Legal	-	-	216 512	-	
Other	-		614	-	
Total	11,100	11,100		1.465	
iotai	11,100	11,100	9.635	1,465	
Planning:					
Salaries and Wages	-	-	13,468	-	
Supplies	-	-	2,050	-	
Printing and Publishing Other	-	-	47 300	•	
Other	<u>-</u>				
Total	27.900	27,900	<u>15.865</u>	12,035	
Zoning Board of Appeals:					
Salaries and Wages	-	-	80	-	
Printing and Publishing	-	-	14	-	
Other			<u>97</u>	<u>-</u>	
Tota!	1,200	1.200	191	1.009	
Total Public Safety	255,397	255.397	273.385	(17.988)	
,		200.071		117.700)	

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual General Fund

Schedule 1 Page 4

For the Year Ended March 31, 2006

Expenditures (Continued)		Budgetary Original	Amounts Final	Actual	Variance Favorable (Unfavorable)
Public Works: Street Lighting		300	300	208	92
Total Public Works		300	300	208	92
Recreation and Culture: Library Park		40,432 3,000	40,432 8,226	45,670 8,226	(5,238)
Total Recreation and Culture		43,432	48.658	53.896	(5,238)
Other: Employee Benefits and Insurance Contingencies		29,500 35,000	31,500 23,000	28,242	3,258 23,000
Total Other		64,500	54,500	28,242	<u>26,258</u>
Capital Outlay		2,000	16,800	<u>17,194</u>	(394)
Total Expenditures		<u>549,156</u>	561,182	540,218	20,964
Excess Revenues (Expenditures)	(1)	<u>\$</u>	<u>\$ (7.226)</u>	47,608	<u>\$ 54.834</u>
Fund Balance – Beginning of Year				<u>676,401</u>	
Fund Balance - End of Year				<u>\$ 724.009</u>	

(1) Budgeted from Fund Balance

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual Road Fund

Schedule 2

For the Year Ended March 31, 2006

Revenues	Budgetary Original	Amounts Final	Actual	Variance Favorable (Unfavorable)
Taxes: Current Taxes Delinquent Taxes State Grants: Metro Act Interest and Rents:	\$ 79,663 15,174	\$ 79,663 15,174	\$ 81,301 16,785 4,068	\$ 1,638 1,611 4,068
Earned Interest	<u>960</u>	960	3,923	2,963
Total	95,797	95,797	<u>106.077</u>	10.280
Expenditures				
Road Improvements Other	94,837	94,837	87,198 325	7,639 (325)
Total	94,837	94.837	<u>87.523</u>	7.314
Excess Revenues (Expenditures)	<u>\$ 960</u>	<u>\$ 260</u>	18,554	<u>\$ 17.594</u>
Fund Balance - Beginning of Year			183.678	
Fund Balance – End of Year			\$ 202,232	

The Notes to the Basic Financial Statements are an integral part of this statement.

Kearney Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Swiss Village East Debt Service Fund
For the Year Ended March 31, 2006

Schedule 3

Revenues		Budgetary Original	Amounts Final	Actual	Variance Favorable (Unfavorable)
Interest and Rents: Interest Other: Special Assessments		\$ - 24,668	\$ -	\$ 1,552 <u>26.155</u>	\$ 1,552 1,487
Total Revenues		24,668	24,668	27,707	3.039
Expenditures					
Debt Service		28,690	28,690	29.330	(640)
Total Expenditures		28.690	28,690	29.330	(640)
Excess Revenues (Expenditures)	(1)	<u>\$ (4.022)</u>	\$ (4.022)	(1,623)	\$ 2.399
Fund Balance – Beginning of Year				75.949	
Fund Balance - End of Year				<u>\$ 74,326</u>	

(1) Budgeted from Fund Balance

Kearney Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Swiss Village East Capital Outlay Fund

For the Year Ended March 31, 2006

Schedule 4

·	Revenues	Budgetary Original	Amounts Final	Actual	Variance Favorable (Unfavorable)
•	Interest and Rents: Interest	<u>\$</u>	<u>\$</u> -	<u>\$ 36</u>	<u>\$ 36</u>
rha,	Total			36	36
•	Expenditures	-			
•	Total				
•	Excess Revenues (Expenditures)	<u>\$</u>	<u>\$</u>	36	<u>\$ 36</u>
-	Fund Balance – Beginning of Year			9,596	
≠	Fund Balance - End of Year			\$ 9,632	

Kearney Township
Statement of Changes in Assets and Liabilities
Current Tax Collection Fund
For the Year Ended March 31, 2006

Schedule 5

н	Accesso	Balance 3/31/05	Additions	Deductions	Balance 3/31/06
**	Assets				
-#)	Cash	\$ 168,564	\$ 4,201,164	\$ 4,275,027	\$ 94.701
~	Total Assets	<u>\$ 168.564</u>	<u>\$ 4.201.164</u>	<u>\$.4.275.027</u>	<u>\$ 94.701</u>
•	<u>Liabilities</u>				
•	Undistributed Taxes and Interest Due to Other Funds	\$ 144,495 24.069	\$ 3,554,297 646,867	\$ 3,644,840 630,187	\$ 53,952 40.749
,	Total Liabilities	\$ 168,564	\$_4,201,164	\$ 4,275,027	\$ 94,701

Kearney Township 2004 Property Tax Levy and Collections For the Year Ended March 31, 2006 Schedule 6

	Millage <u>Rate</u>	Adjusted Levy	Collected	Returned Delinquent
County	6.3833	\$ 891,280	\$ 758,557	\$ 132,723
State Education	6.0000	837,808	720,336	117,472
School District	18.7000	1.918.035	1,597,865	320,170
School District	19.4000	148	20	128
Intermediate School District	2.9587	413,077	355,169	57,908
Intermediate School District	2.7022	57	39	18
Township - General	0.9875	137,876	116,887	20,989
- Roads	0.7074	98,763	83,729	15,034
- Library	0.3466	48,376	41,013	7,363
- Ambulance	0.4715	65,824	55,803	10,021
- Fire Special Assessment	1.5000	191,277	162,245	29,032
- Special Assessment - Roads		23,681	19,917	3,764
- Special Assessment - Water		119.666	99.646	20,020
Total		\$ 4,745,868	\$ 4.011.226	<u>\$ 734,642</u>

Percent of Levy Collected

84.52%

⁽¹⁾ Includes .3916 mil for Commission on Aging and .7051 mil for Mcadowbrook Medical Care Faeility

Schedule 7

Kearney Township Statement of Revenues, Expenditures and Balance Property Tax Administration Fees For the Year Ended March 31, 2006

,	Revenues	
4 -	Property Tax Administration Fees Summer Tax Collection	\$ 42,493 13,032
•	Total Revenues	55,525
•	Expenditures	
∄	Assessor Board of Review Treasurer – 60%	30,405 940 16.956
	Total	<u>48,301</u>
	Excess Revenues (Expenditures)	7,224
•	Excess Revenues (Expenditures) - Prior Years	(127,206)
-	Accumulated Excess Revenues (Expenditures)	<u>\$ (119,982)</u>